

Job Description

Project Supervisor – Dallas

We are looking for experienced Project Supervisor to assist with our telecommunications construction projects in the Dallas area. We're family owned and operated, with a financially stable business, with advancement opportunities. Please review the summary and qualifications of this position and submit your resume for immediate consideration.

Job Description:

This position is primarily responsible for providing construction support, solutions, planning and implementing fiber connectivity solutions, managing customer orders, handling customer service requests, coordinating installations, executing and serving as single point of contact for customers, pre & post-sale, providing direction and project ownership by leading the implementation, execution and communication of projects/orders for customers.

Responsibilities:

- Single point of contact for managing underground/aerial construction teams and sub-contractors.
- Managing relationship to jurisdictions and ROW contacts such as cities, counties and railroad. Working in close relationship with underlying rights group to identify and prepare encroachment permitting, franchise agreements.
- Oversees timely permitting submittal and on time performance of construction crews.
- Assists in the planning and implementation of fiber connectivity solutions programs and projects that adhere to approved plans, budgets and schedules.
- Provides specialized telecommunications construction expertise.
- Coordinates and facilitates with internal and external resources to effect the timely completion of projects.
- Oversees, product and/or service of the unit(s) managed may involve highly technical activities or programs; or policies, procedures, controls and services required to support the sound financial, operational and competitive position of the company.
- Designs and Implements commercial and carrier fiber networks, infrastructure, backbone and lateral builds.
- Provides direct interface with customers, subcontractors, jurisdictional authorities and interoffice personnel. Supports customer meetings as necessary which requires in person meetings and travel to client and/or construction sites.
- Oversees procurement of equipment and materials related to the assigned projects.
- Verify and update project documentation.
- Timely tracking of project progress and budget.
- Timely update of budget requests, purchase orders, project close out and internal service orders.
- Other duties as assigned.

Requirements:

- Minimum of 5 years in the telecommunications industry with outside plant construction, fiber optics, telecommunication architectures, and project management experience.
- Must be conversant/have working knowledge of Underground Directional Drilling and Aerial placement of fiber optic cable.

- Must be able to manage multiple aggressive RFP and design construction schedules and responses.
- Proficiency with Word, Excel, Power Point, Visio, AutoCAD Viewers, Outlook software.
- Must be able to understand and read construction documents.
- Familiar with all facets of OSP management, including quoting, construction and delivery.
- Proven negotiation skills.
- Business minded and able to maintain a commercial focus.
- The employee must possess a valid driver's license and is expected to drive as required to his/her assigned projects in order to ensure on time and on budget delivery.
- The employee must occasionally perform on-site surveys and attend field meetings required to ensure projects meet the delivery/commitment dates identified.
- The employee will be required occasionally to meet with various municipalities and vendors to review project scope and to ensure positive communication is maintained.

Benefits

We offer competitive compensation and full benefits.

Benefits include:

- Health, dental, vision
- 401(k) with match
- Paid Time Off

All candidates are required to pass a pre-employment drug screen. All candidates must pass a background and motor vehicle record check that meets company standards. All candidates must be authorized to work in the United States.